Charging & Remissions Policy

St Luke's Primary School

'Love God. Love your neighbour as yourself: be the Good Samaritan. Luke 10:25-37

ST LUKE'S PRIMARY SCHOOL CHARGING AND REMISSIONS POLICY 2025-2026

Activity	Islington's Policy	Governors' Decisions
Admission	No charge may be made for admission to a maintained school	No Charge
Provision of Education	No charge may be made for provision of education during school hours. No charge may be made for costs incidental to the provision of education e.g. books, arts materials. Governors have discretion in respect of "optional extras" e.g. tuition in playing a musical instrument, activities outside school hours, school journeys, etc (see below).	No Charge
Materials, Books, etc	No charge may be made to parents or pupils for materials used as part of the national curriculum or for public examinations for which the pupil has been prepared at the school.	No Charge
	Charges may be made if parents want the product to be owned by the pupil.	Yes
	Ingredients/materials for practical subjects where parents indicate in advance that they or the child wishes to own finished product. Recommendation: invite contributions where article is to be retained	Yes
Journeys	No charges for educational activities/journeys that take place wholly or mainly during school hours or for educational activities/journeys that take places wholly or mainly outside school hours but are part of the National Curriculum or the syllabus for a public examination.	No Charge
	Reasonable charges may be made, in advance, for any non-statutory activities provided during school hours that have resulted in the school being charged for trips and experiences out of the classroom.	Yes

Activity	Islington's Policy	Governors' Decisions
	Charges may be made if the journey takes place wholly or mainly outside of school hours and is not part of the requirements of the National Curriculum or public examination syllabus.	Yes
	Charges may be made for board and lodging if the pupil has to spend one or more nights away from home, except where pupils are entitled to remission.	Yes
	Pupils are entitled to remission if parents are in receipt of income support, family credit, an income-based job seeker's allowance, disability working allowance.	Yes
Extended Day After-School Clubs	Voluntary contribution per term for all clubs arranged by the school. £5 per weekly session.	Yes
After-School Provision	£8 per child per day. £6 per sibling. £5 subsidised for those on a low income.	
Breakfast Club	£3.00 per child per day £2.50 per siblings	Yes
Childcare before and after school	We will charge families for any childcare offered to children before and after school with the level of fees and any remissions to be set and reviewed regularly by the governing body, and in accordance with any requirements set by the local authority where it is subsidising the provision.	Yes
30 hour free entitlement 3 & 4 year old	The introduction of the 30 hours free childcare from September 2017 allows parents, who meet the criteria, to access these hours at a setting/s of their choice. This will, however, be dependent on the availability	No Charge
Additional hours for those 3 & 4 year olds entitled to part time childcare only	There will be a charge for additional hours (Nursery only) if your child doesn't qualify for the 30 hour free entitlement for 3 & 4 year olds and you would like to request a full time place. This will be dependent on availability and charges will be set at £10 per hour/£30 per day	Yes

Activity	Islington's Policy	Governors' Decisions
Public Examinations	No charge may be made in respect of the entry of a registered pupil at a maintained school for a prescribed public examination in any syllabus for that examination for which the pupil has been prepared at the school. (SATs)	No Charge
School Meals	No charge for pupils entitled to free school meals as notified by the LEA, including refugees and asylum seekers. Pupils are permitted to a free school meal if the required FSM form has been completed.	No Charge
	If FSM form has been completed Islington Council currently fund Universal FSM to all Primary aged children in Islington If FSM form not completed amount charged for each pupil meal to be set at £2.30	No Charge
	Amount charged for adults to be set at £3.60 including VAT.	Yes
Activities Outside School Hours	No charges may be made if the education is either part of the school's duty to implement the national curriculum or a necessary part of preparation for an examination.	No Charge
	Schools may ask parents to make a voluntary contribution towards these costs	Yes
	No charges for activities which do not fall into the above categories. If charges are to be made, they should be remitted for pupils from low income families.	No Charge
Grant Income	No charge for any activity or curriculum-based tuition funded by specific grants.	No Mandatory Charge

Reviewed November 2025