SL & ML FEDERATION 2023/24 SCHEDULE FOR MAIN GOVERNORS MEETINGS

All meetings to be held on Thursdays at 5pm in person. Ruth chair
Declaration of interest & every meeting, up-date on governor training & visits

AUTUMN– 09.11.23 5pm at St Luke's- Ruth Chair

- Instrument of Governance & Terms of Reference
- Federation Strategy update
- Pupil Information including Pupil Premium – strategy statement using unvalidated data, looked-after and previously looked-after children, & progress equality objectives Termly Report Safeguarding & pupil safety, trips, accidents, safety audits, fire RA, vulnerable children, PLAC, incidents including racism, homophobic, bullying, sexual and exclusions, data breaches and subject access requests record of processing log – review of previous year & number of violent incidents against staff & peer on peer abuse
- Staffing, Finance & Progress Up-Date
- Distinctive nature of SL as a Church School – report from Christian Values committee
- S11 Report on Safeguarding- bi-annual- due 2025
- School Improvement Plan Review
- Quality Assurance Report
- Sports Funding
- SEN Annual Information Report
- Annual Safeguarding Report
- Annual Pupil Premium Statement (Actual Spend and Impact and Projected Spend)
- Emergency Business Continuity Plan & Lockdown Procedure
- Review of Policies: Safeguarding and Child Protection, Collective Worship, RE, SEN, B&D, H&S, Pupil Premium, ECT (Early Career teachers)
- Clerk to provide governor membership and attendance for the previous year for school websites

SPRING 19.03.24 5pm at Moreland- Ruth Chair

- Federation Strategy update
- Pupil Information including Pupil Premium – looked-after and previously looked-after children & progress equality objectives. Termly Report Safeguarding & pupil safety, trips, accidents, safety audits, fire RA, vulnerable children, PLAC, incidents including racism, homophobic, bullying, sexual and exclusions, data breaches and subject access requests record of processing log – review of previous year & number of violent incidents against staff & peer on peer abuse
- Finance, staffing & Progress Up-Date
- Quality Assurance Report
- SFVS
- Report from Christian Values committee
- Review of Policies: Grievance & Discipline, Capability, RSE, Violence & Aggression, Medical

SUMMER – 23rd May 2024 5pm at St Luke'- Ruth Chair

- Federation Strategy update
- Pupil Information including Pupil Premium – strategy statement using unvalidated data, looked-after and previously looked-after children & progress equality objectives
- Termly Report Safeguarding & pupil safety, trips, accidents, safety audits, fire RA, vulnerable children, PLAC, incidents including racism, homophobic, bullying, sexual and exclusions, data breaches and subject access requests record of processing log – review of previous year & number of violent incidents against staff & peer on peer abuse. Termly Report Safeguarding & pupil safety (trips, accidents, safety audits, fire RA and routine)
- Staffing, Finance & Progress Up-Date-agree the budget
- Statement of impact of Single Equality Plans
- Quality Assurance Report
- Report from Christian Values committee
- Annual Looked After Children Report
- Annual Health & Safety audit
- Review of Policies: Data Protection, Admissions Policy 25/26

Policies

The whole GB is only going to see/review the statutory policies listed above at the main meetings. Policies listed in the FPS & CCPES will be reviewed, discussed & agreed by these committees. They will not be shared electronically or physically in the main meetings. HTs & SLT will be reviewing non-statutory policies: Attendance, Drugs, G&T, Inclusion, Off-Site, SMSCC, Teaching & Learning, Transition. Subject Leaders will review their link policies which will be monitored by HTs & SLT. All governors are welcome to view a majority of policies on both websites, pick them up outside both school offices or ask to see them.

Schedule for Finance, Premises & Staffing Committee (FPS)- Louise Chair		
Autumn Term ***12th October 2023 5pm online***	*Spring Term* ***7th March 2024 8.15am ML***	*Summer Term* ***2nd May 2024 5pm online***
-Final staffing structure -School Improvement Plan (SIP) overview review & link costs -Performance Management – pay recommendation Policies for review – Staff Pay, Whistle blowing, Charging, Health & Safety, Sickness Absence, Lettings, Early Career Teacher, Volunteers -Progress & mgt. of cyber security on organisational risk register -SF audit	-Benchmarking Exercise -Data protection/security policy -Annual premises condition Survey - Progress & mgt. of cyber security on organisational risk register -SFVS -Staff Pay Policy -Appraisal Policy -Complaints procedure	-Budget including report to show Subject Leaders bids & how this relates to SIP
		Summer Term ***20th June 2024 5pm online***
Pay Committee to meet in July to review teachers' pay scales or very early September		-Review of committee competencies/ training -Statement of Internal Control -Sickness policy review -Financial procedures & Procurement review -Terms of reference -Complaints procedure - Progress & mgt. of cyber security on organisational risk register -Governor allowances

Schedule for Curriculum, Community, Pupil & Educational Standards Committee (CCPS)- Ngoc Chair		
Autumn Term ***5[5h] October 2023 5pm online***	*Spring Term* ***8th February 2024 5pm online***	*Summer Term* ***4th July 8.15am at St Luke's***
1) Headteacher report based on SIP and include staff & pupil wellbeing 2) Curriculum, teaching & learning- review of standards summer term 3) Review key policies: -Safeguarding & Child protection -Behaviour & Discipline -Pupil Premium 4)EOY progress & attainment outcomes 5)Subject Leader reports 6)Terms of Reference 7) RSE	1) Headteacher report based on SIP and include staff & pupil wellbeing 2) Curriculum, teaching & learning 3)Review of standards from Autumn term 4) Review policies: -Sex Education -Early Years -Single Equalities Scheme & Impact (every 3 years) -Exclusions -First Aid	) Headteacher report based on SIP and include staff & pupil wellbeing 2) Curriculum, teaching & learning 3) Review of Standards Spring term 4)Results parent & pupil questionnaires & actions from governors and SLT 5) Careers 6) Evaluation of the year & a catch-up for anything missed

Federation Strategy Group – Jo Chair		
Thursday 21st September	9.30am	Online
Thursday 25th January	9.30am	Online
Thursday 25th April	9.30am	Online

Christian Ethos Committee- Fr David and Fr Jack Chairs?		
Friday 10th November	4.00pm	Online
Friday 15th March	4.00pn	Online
Tuesday 18th June	4.00pm	Online